DATE:

To

The Executive Engineer,
Yelahanka Division,
Bangalore-560 064

Dear Sir/Madam,

SUBJECT: Requesting for payment of First and Part bill for the work of **Construction supervision, project management and Quality Control (PMC) for the works in ward no:01 Package-01**

Reference :- **1) BBMP/EE/YNK.D/PMC/WO/214/2019-20**
2) Agreement No: BBMP/EE/YNK.D/PMC/WO/27/2019-20 Dated:- 15-11-2019

We thank you for entrusting us and to provide consultancy services for the above mentioned work. We have periodically done the supervision of the project, quality control, quality assessment and all the other essential works till date and have certified the Bills of the contractor for the above mentioned work. We request you to kindly make our First and final payment for the services provided as per the enclosed invoice.

Thanking you.

AE-1
A.E.E

Yours Sincerely,
For Civil Pro

R. KARTHIK RECHAN B.E, M.S (U.S.A)
PROPRIETOR
CIVIL PRO

CIVIL PRO Sig..... Date..... BANGALORE

AE(YNK)
P1, put up
05/03

ENCLOSURES
1. INVOICE
2. WORK ORDER

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